

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

Meeting Held via Videoconference
September 8, 2021

SPECIAL & REGULAR BOARD MEETING MINUTES

1. **CLOSED SESSION** (6 p.m.)
 - A. **Closed Session pursuant to California Government Code Section 54957.6 CONFERENCE WITH LABOR NEGOTIATORS**
District Representatives: Kelly Tuffo, Liebert Cassidy Whitmore
Philip Smith
Erik Hawk

Employee Organization: Western Council of Engineers
 - B. **Closed Session was scheduled to adjourn to Open Board Meeting at 7 pm or as soon as possible after Closed Session.**
Report from closed session: Direction was given to staff.
2. **CALL TO ORDER**
President Harlem called the regular meeting to order at 7:03 pm.
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
Members present:

Ackerman, Bruce	Patton, Morgan
Benediktsson, Cathy <i>Arrived at 7:07</i>	Pigoni, Carol
Bloom, Gail	Predovich, Monique
Davis, Tamara	Rich, Diana
Deicke, Art	Rowland Jr., Herb
Ettlin, Julia	Schulze, Ed
Gallian, Laurie	Siwy, Veronica
Hootkins, Susan	Snyder, Richard
Khush, Ranjiv	Witt, David
McCaffery, Shaun	Harlem, Pamela

Members absent:

Open seats: Corte Madera, Cotati, Sausalito and one Sonoma County at Large

Others present:

Philip Smith, District Manager
Erik Hawk, Assistant Manager
Dawn Williams, Confidential Administrative Assistant
Janet Coleson, General Counsel

A quorum was present, and due notice had been published.

5. PUBLIC TIME

No public comment.

6. CONSENT CALENDAR

A. CHANGES TO AGENDA/APPROVAL OF AGENDA

B. MINUTES – Minutes for Board Meeting held on August 8, 2021.

C. FINANCIAL

Warrants - August 2021

August Payroll: \$209,816.05

August Expenditures: \$409,485.46

Total: \$619,301.51

D. ENDING ACCOUNT BALANCES:

Operating Fund: \$9,646,781.91

It was M/S Trustee Davis/Trustee Gallian to accept the Consent Calendar with the following changes to the Minutes:

Under Item 6, Committee & Staff Reports, Legislative Committee: change “\$1.5 million” to “\$1 million” and change “had not yet” to “has”:

Trustee Davis explained that the promised \$1.5 million in funding for CalSurv (now named VectorSurv), intended to benefit the statewide mosquito data collection & analysis system managed through UC Davis (DART), ~~had not yet~~ **has** been delivered.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlín, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Patton, Trustee Pigoni, Trustee Predovich, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder, Trustee Witt and Trustee Harlem*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Benediktsson*

7. NEW BUSINESS

A. Establish Board of Trustees Hearing Panel for Personnel Matters

It was M/S Trustee McCaffery/Trustee Benediktsson to appoint a slate of five panelists consisting of three members of the Board of Trustees plus two additional members who will serve as alternates; Trustee Hootkins, Trustee Snyder, Trustee Gallian, Trustee Davis and Trustee Rowland.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlin, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Patton, Trustee Pigoni, Trustee Predovich, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder, Trustee Witt and Trustee Harlem

No: (none)

Abstain: (none)

Absent: (none)

B. Resolution 2021/22-01: Proposed COVID-19 Mandatory Vaccination Policy

It was noted that two words were inadvertently omitted from the final “Whereas” on Resolution 2021/22-1. The sentence was corrected to read (in part): “Whereas, the Food and Drug Administration granted full approval to Pfizer BioNTech’s coronavirus vaccine “Comirnaty” for use in persons aged 16 and older,” etc.

Public Comment: Jennifer Crayne of Tomales, CA commented on the proposed mandatory COVID-19 vaccination policy.

It was M/S Trustee McCaffery/Trustee Rich to approve Resolution 2021/22-01, which adopts the “Mandatory Vaccination Policy with Vaccines Approved Under the Biologics License Application (“BLA”) Process.”

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlin, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Patton, Trustee Pigoni, Trustee Predovich, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder, Trustee Witt and Trustee Harlem

No: Trustee Benediktsson

Abstain: (none)

Absent: (none)

C. Laboratory Update

Dr. Kelly Liebman, Scientific Programs Manager, presented a quarterly update focusing on tick surveillance and other projects that lab staff had worked on during the months of June, July and August 2021.

8. COMMITTEE & STAFF REPORTS

No committee or staff reports.

9. MANAGER'S REPORT

Expanding on his written report, Manager Smith explained that Financial Manager Jennifer Crayne had advised him that the transition to the Black Mountain Software accounting system is going very smoothly and also the annual financial audit has been moved earlier by one week.

Assistant Manager Hawk provided an update to the first bullet point in his written report, explaining that a fly-off of adult *Aedes dorsalis* (pale marsh mosquito) had moved to the border of the Town of Sonoma. He informed the Board that that staff is doing their best to keep these aggressively biting mosquitoes from moving further into populated areas. Manager Smith and Assistant Manager Hawk offered to answer any questions regarding their reports. (*Manager's and Assistant Manager's reports were included in the September Board packet*)

10. WRITTEN COMMUNICATIONS

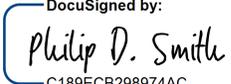
Trustee Davis reminded everyone that MVCAC had sent out a news brief announcing that the Trustee Training session is set for on September 23rd at 10 a.m. Trustee Davis has been working for some time on this project and she strongly encouraged all Trustees to attend.

11. OPEN TIME FOR BOARD OR STAFF COMMENTS

Trustee Bloom inquired about what the emergency fund covers and asked for a discussion of emergencies in general to be held at a future meeting. Manager Smith responded that he would add this item to the Executive Committee's meeting agenda for October 2021.

12. ADJOURNMENT

There being no further business to come before the Board, it was M/S Trustee Schulze/Trustee Gallian to adjourn the meeting at 8:59 pm.

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District Representative
MSMVCD

11/5/2021

Date of Approval

DocuSigned by:

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Trustee
MSMVCD Board of Trustees

11/5/2021

Date of Approval