

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

Meeting Held via Videoconference
May 10, 2023

SPECIAL & REGULAR BOARD MEETING MINUTES

1. **CALL TO ORDER**

President Snyder called the meeting to order at 6:00 pm.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Members present:

Ackerman, Bruce <i>arrived at 6:01</i>	Nichols, Vicki
Benediktsson, Cathy	Pigoni, Carol
Davis, Tamara	Rich, Diana <i>arrived at 6:02</i>
Deicke, Art	Rowland Jr., Herb
Gallian, Laurie	Schulze, Ed
Harvey, Susan	Witt, David
Hootkins, Susan	Zavala, Aarón
Kubota, Evan	Snyder, Richard

Members absent:

Bloom, Gail
Harlem, Pamela
McCaffery, Shaun
Patton, Morgan

Open seats: Corte Madera, Ross, San Anselmo and one Sonoma County at Large.

Others present:

Philip Smith, District Manager
Erik Hawk, Assistant Manager
Dawn Williams, Administrative Technician (Confidential)
Carolyn Borr, Administrative Clerk
Janet Coleson, General Counsel

A quorum was present and due notice had been published.

4. PUBLIC TIME

No public comment.

5. CONSENT CALENDAR

A. CHANGES TO AGENDA/APPROVAL OF AGENDA

B. Resolution 2022/23-13: Authorizing Remote Teleconference/Virtual Meetings of the District Pursuant to Government Code Section 54953(e)(3)

C. MINUTES – Minutes for Special Board Meeting held on May 3, 2023.

It was M/S Trustee Pigoni/Trustee Davis to accept the Consent Calendar:

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Davis, Trustee Deicke, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Nichols, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt, Trustee Zavala and Trustee Snyder*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Bloom, Trustee Harlem, Trustee McCaffery, and Trustee Patton*

6. NEW BUSINESS

A.* Resolution No. 2022/23-14

B.* Resolution No. 2022/23-15

C.* Public Hearing June 14, 2023

Items A, B, and C were moved to be discussed after item E under New Business.

D.* Proposed Fiscal Year 2023-24 Budget (Initial Presentation)

It was M/S Trustee Pigoni/Trustee Davis to provide direction to staff to return to the June 14th, 2023, meeting with a proposed final version of the annual budget for fiscal year 2023/24:

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Davis, Trustee Deicke, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Nichols, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt, Trustee Zavala and Trustee Snyder*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Bloom, Trustee Harlem, Trustee McCaffery and Trustee Patton*

E.* Proposed Updated Employment Resolution for Unrepresented Employees.

It was M/S Trustee Gallian/Trustee Davis to adopt Resolution 2022/23-16, "A Resolution Establishing Compensation and Benefits for Unrepresented Employees.":

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Davis, Trustee Deicke, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Nichols, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt, Trustee Zavala, and Trustee Snyder*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Bloom, Trustee Harlem, Trustee McCaffery, and Trustee Patton*

Taken out of sequence.

A.* Resolution No. 2022/23-14

It was M/S Trustee Schulze/Trustee Benediktsson to approve Resolution 2022/23-14, A Resolution of Intention to Levy Assessments for FY 2023-24, Preliminarily Approving Engineer's Report for the Marin/Sonoma Mosquito and Vector Control District, Vector Control Assessment District (Assessment No. 1).

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Davis, Trustee Deicke, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Nichols, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt, Trustee Zavala, and Trustee Snyder*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Bloom, Trustee Harlem, Trustee McCaffery, and Trustee Patton*

B.* Resolution No. 2022/23-15

It was M/S Trustee Nichols/Trustee Schulze to approve Resolution 2022/23-15, A Resolution of Intention to Levy Assessments for FY 2023-24, Preliminarily Approving Engineer's Report for the Marin/Sonoma Mosquito and Vector Control District, Northwest Mosquito, Vector Disease Control Assessment District (Assessment No. 2).

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Davis, Trustee Deicke, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Nichols, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt, Trustee Zavala, and Trustee Snyder*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Bloom, Trustee Harlem, Trustee McCaffery, and Trustee Patton*

C.* Public Hearing June 14, 2023

It was M/S Trustee Schulze/Trustee Gallian to schedule a Hearing for June 14, 2023:

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Davis, Trustee Deicke, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Nichols, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt, Trustee Zavala and Trustee Snyder

No: (none)

Abstain: (none)

Absent: Trustee Bloom, Trustee Harlem, Trustee McCaffery and Trustee Patton

7. COMMITTEE & STAFF REPORTS

A. Executive Committee

President Snyder reported that the Executive Committee and the Budget Committee held a joint meeting on April 18th to discuss a draft of the proposed annual budget for fiscal year 2023-24. Immediately following this meeting, the Executive Committee met alone. President. Snyder recapitulated the items discussed at the committee meetings.

B. Budget Committee

No report for the Budget Committee.

8. MANAGER'S REPORTS

Manager Smith added to his written report that the California Special Districts Association invited him on short notice to participate in a local Special Districts roundtable meeting with Assemblymember Damon Connolly. This proved to be an excellent opportunity to brief Assemblymember Connolly on the various issues faced by the District.

The District's new Administrative Services Manager will be Elizabeth (Liz) Garcia MBA, CPA. Ms. Garcia is currently the Deputy Finance Manager for the City of Sonoma and will begin work at the District on June 1st.

The next brief (AB 361) meeting of the Board will be held on Tuesday, June 6th at 6 p.m., and the regular Board meeting will be held on June 14th also at 6 p.m.

Assistant Manager Hawk mentioned that the District is experiencing a heavy influx of service requests due to the tree-hole mosquito season being in full swing. Some technicians are dealing with in excess of one hundred service requests.

9. WRITTEN COMMUNICATIONS

No written communications.

10. OPEN TIME FOR BOARD OR STAFF COMMENTS

Trustee Schulze asked about the progress of Assembly Bill 557, which pertains to open meetings and local government agencies. General Counsel Janet Coleson explained that the bill had just passed out of an Assembly committee and had yet to be voted on by the Senate. If it passes the Legislature and is signed by the Governor, it would likely take effect in January 2024.

Trustee Nichols acknowledged Public Information Officer Nizza Sequeira for her informative email message about standing water and mosquito breeding. Trustee Nichols forwarded the message to the City of Sausalito communications staff, who included it in their weekly email blast to the community.

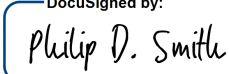
Trustee Hootkins inquired about the “Touch Truck Day” event held on May 7th. Manager Smith explained that Trustee Bloom, from the City of Larkspur, suggested this event which benefited the City Library. District staff reported that the event was well attended and furthered the District’s messaging.

Trustee Schulze wanted to recognize staff for their work during the “Farm Day” event held in Marin. He said the event was well attended and the kids really enjoyed the activities.

Trustee Gallian wished everyone a Happy Mother’s Day.

11. ADJOURNMENT

There being no further business to come before the Board, it was M/S Trustee Gallian/Trustee Schulze to adjourn the meeting at 7:40 pm.

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District Representative
MSMVCD

6/8/2023

Date of Approval

DocuSigned by:

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Trustee
MSMVCD Board of Trustees

6/8/2023

Date of Approval