

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

Meeting Held via Videoconference
January 11, 2023

SPECIAL & REGULAR BOARD MEETING MINUTES

1. CLOSED SESSION

A. **Closed Session pursuant to California Government Code Section 54957.6**

CONFERENCE WITH LABOR NEGOTIATORS

District Representatives: Kelly Tuffo, Liebert Cassidy Whitmore
Philip Smith
Erik Hawk

Employee Organization: Western Council of Engineers

B. **Adjourn Closed Session to Open Board Meeting at 7 pm or as soon as possible after Closed Session.**

Nothing to report.

2. CALL TO ORDER

President Gallian called the meeting to order at 6:44 pm.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Members present:

Ackerman, Bruce
Benediktsson, Cathy
Bloom, Gail
Davis, Tamara
Deicke, Art
Harlem, Pamela
Hootkins, Susan
Kubota, Evan

McCaffery, Shaun
Pigoni, Carol
Rich, Diana
Rowland Jr., Herb
Schulze, Ed
Snyder, Richard
Witt, David
Gallian, Laurie

Members absent:

Khush, Ranjiv
Patton, Morgan
Siwy, Veronica

Open seats: Corte Madera, Cotati, Ross, Sausalito and one Sonoma County at Large.

Others present:

Philip Smith, District Manager
Erik Hawk, Assistant Manager
Dana Shigley, Management Aide
Dawn Williams, Confidential Administrative Assistant
Janet Coleson, General Counsel

A quorum was present and due notice had been published.

5. PUBLIC TIME

No public comment.

6. CONSENT CALENDAR

A. CHANGES TO AGENDA/APPROVAL OF AGENDA

B. Resolution 2022/23-06: Authorizing Remote Teleconference/Virtual Meetings of the District Pursuant to AB 361

C. MINUTES – Minutes for Special Board Meeting held on December 14, 2022.

D. DECEMBER 2022 FINANCIAL REPORTS

It was M/S Trustee Davis/Trustee Pigoni to accept the Consent Calendar:

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Harlem, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt, Trustee Snyder and Trustee Gallian*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Khush, Trustee Patton and Trustee Siwy*

7. NEW BUSINESS

A. 2023 Trustee Election Nominations and Election of Officers

Trustee Schulze read the names of the Board Officers for 2022, as proposed by the nominating Committee at the December 14, 2022 meeting.

It was M/S Trustee McCaffery/Trustee Davis to appoint the following Board Officers: President Richard Snyder, 1st Vice President Carol Pigoni, 2nd Vice President David Witt and Secretary Diana Rich for 2023.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Harlem, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt, Trustee Snyder and Trustee Gallian

No: (none)

Abstain: (none)

Absent: Trustee Khush, Trustee Patton and Trustee Siwy

B. Passing of Gavel

Manager Smith presented outgoing President Gallian with a commemorative plaque. Many trustees thanked outgoing President Gallian for her hard work during her year in office.

C. Committee Assignments

President Snyder stated that committee assignments will remain the same except for the Executive Committee, the membership of which changes due to the election of new officers. If any changes are made to the committee assignments, they will be reported at the next Board meeting.

D. Approve Signature Card for District Bank Account

It was M/S Trustee Gallian/Trustee Pigoni to approve the Signature Card proposed signers: President, 1st Vice-President, Secretary, Trustee Davis, Trustee Shaun McCaffery, District Manager Smith and Assistant Manager Hawk for the District Bank Account.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Harlem, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt, Trustee Snyder and Trustee Gallian

No: (none)

Abstain: (none)

Absent: Trustee Khush, Trustee Patton and Trustee Siwy

E. Report by Manager Smith regarding recent computer malware issues

Manager Smith advised the Board that the District was the target of a ransomware attack that began on the evening of December 24th, 2022. Fortunately, none of the District's cloud-based computer systems such as MapVision, Black Mountain Software, and Paylocity were breached. As a precautionary measure, District employees and Trustees will be provided with credit monitoring and identity theft service prevention services for one year.

Most of the District's information technology systems are now restored, and no payment was made to the cybercriminals. Moving forward, the District has taken extensive measures to secure its computers and networks, employing advanced threat protection software that continuously monitors the electronic systems to detect and halt any attempts at intrusion or compromise.

F. Update by Public Information Officer Nizza Sequeira

Nizza Sequeira provided a presentation showcasing the many effective avenues the District uses for public outreach: billboards and bus shelter signs, radio advertising, streaming TV ads through Hulu and Pluto, online newspaper digital ads, traditional print ads in newspapers and posts on social media and platforms such as Facebook, Instagram, and Twitter. Recently the District resumed attending public events. Staff are also providing in-person presentations to small groups upon request. The District continued its partnership with the Conservation Corps North Bay, once again providing a used tire recycling event, which proved very successful.

G. Proposed Fourth Amendment to District Manager Employment Agreement

It was M/S Trustee Gallian/Trustee Schulze to authorize the Board President to execute the Fourth Amendment to the District Manager Amended and Restated Employment Agreement.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Harlem, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt, Trustee Snyder and Trustee Gallian

No: (none)

Abstain: (none)

Absent: Trustee Khush, Trustee Patton and Trustee Siwy

8. COMMITTEE & STAFF REPORTS

A. Executive Committee

President Richard Snyder reported that the Executive Committee had not met yet but was planning a meeting for the near future.

9. MANAGER'S REPORTS

Manager Smith and Assistant Manager Hawk referred the Board to their written reports and offered to answer any questions. *(Manager's and Assistant Manager's reports were included in the January Board packet)*

10. WRITTEN COMMUNICATIONS

No written communications.

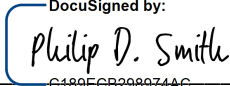
11. OPEN TIME FOR BOARD OR STAFF COMMENTS

Trustee Davis inquired whether the District’s facilities were affected by the recent heavy rainfall. Assistant Manager Hawk reported that Helman Lane had recently flooded in two places but the District grounds were not inundated. As a precautionary measure, staff maintains sandbags on standby.

President Snyder stated that the Board will meet on Wednesday, February 8, 2023.

12. ADJOURN INTO CLOSED SESSION


There being no further business to come before the Board President Snyder adjourned the meeting at 7:44 pm.

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District Representative
MSMVCD

2/9/2023

Date of Approval

DocuSigned by:

C2AAA33FCB7347F...

Trustee
MSMVCD Board of Trustees

2/10/2023

Date of Approval