

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

Meeting Held via Videoconference

June 9, 2021

SPECIAL & REGULAR BOARD MEETING MINUTES

1. **CALL TO ORDER**

President Harlem called the meeting to order at 6:04 pm.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Members present:

Benediktsson, Cathy

Bloom, Gail

Davis, Tamara

Deicke, Art

Ettlin, Julia

Gallian, Laurie

Hootkins, Susan

Khush, Ranjiv

McCaffery, Shaun *Left at 8:18*

Patton, Morgan

Pigoni, Carol

Predovich, Monique

Rich, Diana *Left at 7:20*

Rowland Jr., Herb

Schulze, Ed

Siwy, Veronica

Snyder, Richard

Witt, David

Harlem, Pamela

Members absent:

Ackerman, Bruce

Open seats: Corte Madera, Cotati, Sausalito and one Sonoma County at Large

Others present:

Philip Smith, District Manager

Erik Hawk, Assistant Manager

Dawn Williams, Confidential Administrative Assistant

Jennifer Crayne, Financial Manager

Janet Coleson, General Counsel

A quorum was present, and due notice had been published.

4. PUBLIC TIME
No Public Comment.

5. CONSENT CALENDAR

A. CHANGES TO AGENDA/APPROVAL OF AGENDA

B. MINUTES – Minutes for Board Meeting held on May 12, 2021.

C. FINANCIAL

Warrants – May 2021

May Payroll: \$187,348.72

May Expenditures: \$462,576.64

Total: \$649,925.36

D. ENDING ACCOUNT BALANCES:

Operating Fund: \$12,150,776.04

It was M/S Trustee Snyder/Trustee Davis to accept the Consent Calendar with the following correction to the Agenda under Consent Calendar, change item E to D:

Motion passed with a roll call vote:

***Ayes:** Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlin, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Predovich, Trustee Patton, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder, Trustee Witt and Trustee Harlem*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Ackerman*

6. PUBLIC HEARING

A. Resolution No. 2020/21-12

It was M/S Trustee Davis/Trustee Snyder to approve Resolution No. 2020/21-12, Approving the engineer’s report, confirming the assessment diagram and assessment and ordering the levy of assessments for fiscal year 2021-22 for the Vector Control Assessment (Assessment No. 1).

Motion passed with a roll call vote:

***Ayes:** Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlin, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Predovich, Trustee Patton, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder, Trustee Witt and Trustee Harlem*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Ackerman*

B. Resolution No. 2020/21-13

It was M/S Trustee Gallian/Trustee Snyder to approve Resolution No. 2020/21-13, Approving the engineer's report, confirming the assessment diagram and assessment and ordering the levy of assessments for fiscal year 2021-22 for the Northwest Mosquito, Vector and Disease Control Assessment (Assessment No. 2).

Motion passed with a roll call vote:

***Ayes:** Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlin, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Predovich, Trustee Patton, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder, Trustee Witt and Trustee Harlem*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Ackerman*

7. NEW BUSINESS

A. Proposed Budget for Fiscal Year (FY) 2021-22

Financial Manager Jennifer Crayne presented the proposed annual budget in detail and answered questions from Trustees. The Budget Committee noted that they had met several times with staff in the preceding months to guide preparation of the document. The committee recommended approval of the budget.

It was M/S Trustee Davis/Trustee Schulze to approve the annual budget for FY 2021-22.

Motion passed with a roll call vote:

***Ayes:** Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlin, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Predovich, Trustee Patton, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder, Trustee Witt and Trustee Harlem*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Ackerman*

B. Laboratory Update

Dr. Kelly Liebman, Scientific Programs Manager, provided an update on tick surveillance, adult and larval mosquito identification and described other projects that lab staff worked on during the months of March, April and May 2021.

C.* Resolution 2020/21-14

It was M/S Trustee McCaffery/Trustee Snyder to adopt Resolution 2020/21-14, establishing the Compensation, Benefits, and Personnel Procedures of Unrepresented Employees, including but not limited to the Assistant Manager.

Motion passed with a roll call vote:

***Ayes:** Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlin, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Predovich, Trustee Patton, Trustee Pighoni, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder, Trustee Witt and Trustee Harlem*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Ackerman and Trustee Rich*

8. COMMITTEE & STAFF REPORTS

A. Executive Committee

President Harlem explained that the committee met recently to review the proposed FY2021-22 budget and to consider the items on the Board's agenda. In addition, she reminded Trustees that there would not be a July meeting of the Board.

B. Legislative Committee

Trustee Davis updated the Board on several legislative developments, noting that the requested \$1 million in state funding for CalSurv was pending budgetary approval. This much-needed funding would benefit the statewide mosquito data collection system managed through UC Davis' Arbovirus Research and Testing (DART). She also explained that the federal SMASH Act (Strengthening Mosquito Abatement for Safety and Health) bill that recently passed was still in Appropriations, with \$100 million requested for the CDC to support mosquito and vector control programs throughout the U.S.

9. MANAGER'S REPORT

Expanding on the written report, Manager Smith noted that the District's new storage structure was recently painted, which left only electrical work to be completed before requesting a final inspection from the City of Cotati Building Department. Manager Smith and Assistant Manager Hawk offered to answer any questions. *(Manager's and Assistant Manager's reports were included in the June Board packet)*

10. WRITTEN COMMUNICATIONS

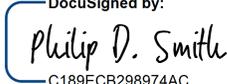
Manager Smith noted that Trustee Naythons had tendered his resignation from the Board. Staff and Trustees thanked him for his contributions and wished him well.

11. OPEN TIME FOR BOARD OR STAFF COMMENTS

Trustee Gallian wished everyone a happy Fourth of July Holiday.

12. ADJOURNMENT

There being no further business to come before the Board, it was M/S Trustee Benediktsson/Trustee Schulze to adjourn the meeting at 8:39 pm.

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<p>DocuSigned by:  030D4D8C3FB443A...</p> <hr/> <p><i>Trustee</i> <i>MSMVCD Board of Trustees</i></p>	<p>8/16/2021</p> <hr/> <p><i>Date of Approval</i></p>
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