

Marin/Sonoma
Mosquito & Vector Control District
595 Helman Lane
Cotati, California 94931
1-800-231-3236 (toll free) 707-285-2210 (fax)

**BOARD OF TRUSTEES
SPECIAL & REGULAR BOARD MEETING**

DATE: October 11, 2023
TIME: 6:00 p.m. (Special Board Meeting will continue into Regular Board Meeting at 7:00 p.m.)
LOCATION: **Teleconference – See Below**

Please note that options for observing the Board Meeting and for submitting communication regarding the meetings have changed. The Board of Trustees will meet remotely via teleconferencing, as authorized by Government Code Section 54953(e), because state or local officials have imposed or recommended measures to promote social distancing. (Gov. Code §§ 54953(e)(3), (e)(4).). All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

The Board Meeting Teleconference:

Click the link on the District's website, <https://www.msosquito.org/board-meetings>, to watch live-streamed meetings. The unique link for each meeting is found on the first page of the applicable agenda (see Zoom Meeting Link below for this meeting).

Public Communication:

The public is welcome to address the Board of Trustees on items listed on the Consent Calendar or on other items not listed on the agenda but within the Board's jurisdiction during the general Public Comment period. There will also be an opportunity for the public to comment on other agenda items at the time they are discussed. Please raise your hand using the electronic "raise hand" button or provide typed comments via the Q & A button. Both features are available at the bottom of the Zoom screen.

The public may submit comments by:

- 1) Emailing comments to dawnw@msosquito.org or
- 2) Delivering written comments via mail to the District; or
- 3) Participating in the teleconference by calling (669) 900-9128 or joining the videoconference at the link provided below:

[Zoom Meeting Link](#)

The Webinar ID is 848 9267 4802

Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection by contacting the Board Clerk at dawnw@msosquito.org or calling the District's offices at (707) 285-2200. If, due to a disability, and reasonable accommodation is needed to participate in this meeting, please contact the ADA Coordinator 24 hours in advance of the meeting at (707) 285-2204.

Agendas and supporting documents are also available for review on the District's official noticing bulletin board (595 Helman Lane, Cotati, CA 94931) and at the District's website at: <https://www.msмосquito.org/board-meetings>

In accordance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Marin/Sonoma Mosquito & Vector Control District (MSMVCD) at 1-800-231-3236.

Translators, American Sign Language interpreters, and/or assistive listening devices for individuals with hearing disabilities will be available upon request. A minimum of 48 hours is needed to ensure the availability of translation service.

MSMVCD hereby certifies that this agenda has been posted in accordance with the requirements of the Government Code.

*Items marked * are enclosed attachments.*

Items marked # will be handed out at the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL (13 members must be present for a quorum)

Bruce Ackerman, Fairfax
Cathy Benediktsson, Tiburon
Gail Bloom, Larkspur
Tamara Davis, Sonoma Co. at Large
Art Deicke, Santa Rosa
Laurie Gallian, Sonoma
Pamela Harlem, San Rafael
Susan Harvey, Cotati
Susan Hootkins, Petaluma
Evan Kubota, Windsor

Alison Marquiss, Corte Madera
Shaun McCaffery, Healdsburg
Vicki Nichols, Sausalito
Carol Pigoni, Cloverdale (*First V.P.*)
Diana Rich, Sebastopol (*Secretary.*)
Herb Rowland, Jr., Novato
Ed Schulze, Marin Co. at Large
David Witt, Mill Valley (*Second V.P.*)
Aarón Zavala, Rohnert Park
Richard Snyder, Belvedere (*President*)

Open Seats:

Ross, one Marin County at Large, San Anselmo and one Sonoma County at Large

4. PUBLIC TIME

*Public Time is time provided by the board so the public may make comment on any item **not on the agenda.***

The public will be given an opportunity to speak on each agenda item at the time the item is presented. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board President and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Board.

We respectfully request that you state your name and address and provide the Board President with a Speaker Card so that you can be properly included in the consideration of the item.

Please limit your comments to three (3) minutes per person or twenty (20) minutes per subject in total so that all who wish to speak can be heard.

5. **CONSENT CALENDAR**

A. **APPROVAL OF AGENDA**

B.* **Resolution 2023/24-XX: Authorizing Remote Teleconference/Virtual Meetings of the District Pursuant to Government Code Section 54953(e)(3)**

Staff Report: The attached proposed resolution would authorize the Board of Trustees to continue to hold virtual/teleconference meetings in compliance with the Brown Act, considering the termination of the Governor's declared state of emergency and current state standards regarding recommended social distancing measures.

C.* **FINANCIAL REPORTS** – Review Financial Reports for August and September 2023.

ACTION NEEDED

INFORMATION ENCLOSED

6. **NEW BUSINESS**

A.* **Employee Recognition: Length of Service Awards**

Staff Report: On an annual basis, the District strives to recognize and honor its employees for their contributions and continued service to the District and the communities it serves. This year, six employees have accrued tenure ranging from five to twenty-five years. It is noteworthy in these times of rapid turnover that the average length of service at the District exceeds nine and a half years, more than twice the national average as reported by the Bureau of Labor Statistics.

ACTION NEEDED

STAFF RECOMMENDATION: Consider a motion to adopt Resolution 2023/24-XX, recognizing, thanking, and commending the staff members listed for their dedication and years of service to the District and its mission.

INFORMATION ENCLOSED

B.* **Laboratory Update**

Presentation by Dr. Kelly Liebman, Scientific Programs Manager

INFORMATION ENCLOSED

C. **Financial Update**

Brief Presentation by Liz Garcia, Administrative Services Manager

7. **COMMITTEE & STAFF REPORTS**

A. **Legislative Committee**
Report by Tamara Davis, Chair.

B. **Manager Recruitment Committee**
Report by Carol Pigoni, Chair.

8.* **MANAGER'S REPORTS**

INFORMATION ENCLOSED

9. **WRITTEN COMMUNICATIONS**

CORRESPONDENCE RECEIVED BY THE DISTRICT FROM RESIDENTS OR ANY OTHER PARTY
SHALL BE READ ALOUD OR HANDED OUT TO THE BOARD

10. **OPEN TIME FOR BOARD OR STAFF COMMENTS**

11. **ADJOURNMENT**

RESOLUTION NO. 2023/24-XX

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
MARIN/SONOMA MOSQUITO & VECTOR CONTROL DISTRICT
AUTHORIZING REMOTE TELECONFERENCE/VIRTUAL MEETINGS
OF THE DISTRICT PURSUANT TO GOVERNMENT CODE SECTION 54953(e)**

WHEREAS, the Board of Trustees of the Marin/Sonoma Mosquito & Vector Control District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board; and

WHEREAS, meetings of the Board are open and public, as required by the Ralph M. Brown Act (Government Code Sections 54950 – 54963); and

WHEREAS section 54953(e) of the Brown Act makes provisions for remote teleconferencing participation subject to the existence of certain conditions. To continue meeting by remote teleconferencing means without complying with section 54953(b)(3), a required condition is that state or local officials have imposed or recommended measures to promote social distancing, and that the legislative body continues to make certain findings by majority vote at least every 30 days; and

WHEREAS, among other measures to promote physical distancing, the California Division of Occupational Safety and Health (“Cal/OSHA”) regulations at Title 8 Section 3205 recommend physical distancing in the workplace as precautions against the spread of COVID-19 and imposes certain restrictions and requirements due to a “close contact” which occurs when individuals are within six feet of another person in certain circumstances; and

WHEREAS, the Centers for Disease Control and Prevention continue to recommend avoiding contact and keeping a safe distance from a person who has a suspected or confirmed case of COVID-19; and

WHEREAS, to allow for physical distancing and remote meeting attendance in accordance with these recommended measures, the District desires to have procedures in place for the option to provide virtual access to Board meetings, with or without a public meeting location (“AB 361 Option”). Adoption of this Resolution will permit virtual meetings without the need to comply with Government Code Section 54953(b)(3), as authorized by Government Code Section 54953(e), and in such cases, the Board shall comply with the requirements to provide the public with access to the meetings as prescribed in Government Code Section 54953(e)(2); and

WHEREAS, as permitted when the AB 361 Option is utilized, the District will provide the public with the ability to attend Board meetings virtually. When the AB 361 Option is utilized, members of the public who wish to provide comment may make comments virtually.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Marin/Sonoma Mosquito & Vector Control District as follows:

SECTION 1. Recitals. The above recitals are incorporated as though set forth in this section.

SECTION 2. Authorization. The Board, and the District Manager or his designee, is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act.

SECTION 3. Effective Date. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of: (a) 30 days; or (b) such time as the Board adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the Board may continue to hold teleconference meetings without compliance with Government Code Section 54953(b)(3).

SECTION 4. Severability. Should any provision of this Resolution, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Resolution or the application of this Resolution to any other person or circumstance and, to that end, the provisions hereof are severable.

Passed and adopted at a special meeting of the Board of Trustees held October 11, 2023, by the following roll call vote:

	Yes	No	Abstain	Absent
Bruce Ackerman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cathy Benediktsson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gail Bloom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tamara Davis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Art Deicke	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Laurie Gallian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pamela Harlem	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susan Harvey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susan Hootkins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evan Kubota	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alison Marquiss	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shaun McCaffery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vicki Nichols	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carol Pigoni	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diana Rich	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Herb Rowland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Schulze	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Witt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aarón Zavala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richard Snyder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Totals:				

ATTEST:

APPROVED:

Diana Rich
Secretary, Board of Trustees

Richard Snyder
President, Board of Trustees

Vendor	Amount	Description	Fund
ADAPCO, INC.	12,299.04	Bacillus Sphaericus FG	GENERAL
ADAPCO, INC.	42,834.22	BACILLUS SPHAERICUS/Bti GRANULES	GENERAL
ADAPCO, INC.	5,692.25	Drione	GENERAL
AFLAC	1,186.90		GENERAL
AG-AIR, INC.	9,467.75	Aerial Application- Helicopter	GENERAL
AIRGAS USA, LLC	123.52	Eye Wear, Wash and Eye Glass Wipes	GENERAL
AIRGAS USA, LLC	193.16	Other Clothing and Safety Supplies	GENERAL
AIRGAS USA, LLC	485.96	Respirators	GENERAL
ALDRICH NETWORK CONSULTING	35.35	Computers and Laptops	GENERAL
ALDRICH NETWORK CONSULTING	115.47	Computer Software	GENERAL
ALDRICH NETWORK CONSULTING	5,000.00	Network and IT Consulting Services	GENERAL
AT & T	272.10	AT&T	GENERAL
BAY ALARM COMPANY	1,401.27	Alarm Services	GENERAL
BEST BEST & KRIEGER, LLC.	157.50	Legal Counsel	GENERAL
CAGWIN & DORWARD	599.00	Landscape Services	GENERAL
CALPERS 457 PLAN	8,140.00		GENERAL
CASSIDY PORTER	158.72	Employee Boot Allowance	GENERAL
CINTAS CORPORATION	2,040.22	Uniforms	GENERAL
CINTAS CORPORATION	712.68	First Aid Supplies and Kits	GENERAL
CINTAS CORPORATION	1,090.56	COVID-19 Expenses	GENERAL
CITY OF COTATI	1,862.19	Water and Sewer	GENERAL
CITY OF COTATI	562.68	Water - Irrigation/Industrial	GENERAL
CLARKE MOSQUITO CONTROL PRODUCTS, INC	7,581.78	Zenivex	GENERAL
CLARKE MOSQUITO CONTROL PRODUCTS, INC	18,100.02	Methoprene Liquid	GENERAL
CLARKE MOSQUITO CONTROL PRODUCTS, INC	31,949.12	Methoprene Pellets	GENERAL
CLARKE MOSQUITO CONTROL PRODUCTS, INC	27,429.33	Spinosad	GENERAL
COMCAST BUSINESS	528.64	Phone System	GENERAL
COMCAST BUSINESS	276.22	Comcast	GENERAL
COUNTY OF MARIN	26,348.52	Retiree Medical Benefit	GENERAL
Connect Your Care	12.95	Other Professional Services - Human	GENERAL
DAWN WILLIAMS - PETTY CASH	25.01	Fuel and Oil	GENERAL
DAWN WILLIAMS - PETTY CASH	45.00	Booth Rental	GENERAL
DELTA DENTAL OF CALIFORNIA	3,467.57	Dental - Active Employees	GENERAL
ERIC SEDER	155.84	Employee Boot Allowance	GENERAL
ERIK HAWK	200.00	Employee Boot Allowance	GENERAL
FRIEDMAN'S HOME IMPROVEMENT	77.86	Garage Equipment	GENERAL
GALVAN ROOFING & GUTTERS	1,000.00	Grounds	GENERAL
GIVE ME FIVE LLC.	2,158.57	Other Outreach and Education Supplies	GENERAL
GRAINGER	70.85	Vehicle Maintenance	GENERAL
GREAT AMERICA FINANCIAL SERVICES	349.54	Copier Supplies	GENERAL
GREAT AMERICA FINANCIAL SERVICES	332.09	Copy Machine Lease	GENERAL
HOME DEPOT CREDIT SERVICES	178.09	Vehicle Maintenance	GENERAL
HOME DEPOT CREDIT SERVICES	50.99	Trailer Repair	GENERAL
HOME DEPOT CREDIT SERVICES	9.78	ATV/UTV Repair	GENERAL
HOME DEPOT CREDIT SERVICES	11.13	ARGO Repair	GENERAL
HOME DEPOT CREDIT SERVICES	26.06	Mosquito Traps	GENERAL
JASON SEQUEIRA	394.20	Employee Wellness Benefit	GENERAL
JAY'S ENGRAVING & RUBBER STAMPS	87.94	Office Supplies	GENERAL
KAISER FOUNDATION HEALTH PLAN	7,231.25		GENERAL
KAISER FOUNDATION HEALTH PLAN	47,214.34	Kaiser - Active Employees	GENERAL
KAISER PERMANENTE - OHSS	352.00	Occupational Health Testing	GENERAL
KELLY LIEBMAN	281.50	Staff Travel	GENERAL
LIEBERT CASSIDY WHITMORE	15,134.06	Human Resources Legal Services	GENERAL

Vendor	Amount	Description	Fund
LOWE'S BUSINESS ACCOUNT	37.36	Foggers	GENERAL
LUTHER BURBANK CENTER FOR THE ARTS	175.00	Booth Rental	GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	39,105.91		GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	48,770.80	Retirement - Employer Classic	GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	30,666.18	Retirement - Employer PEPPA	GENERAL
MARIN INDEPENDENT JOURNAL	54.00	Newspaper and Legal Notices	GENERAL
MISSION SQUARE RETIREMENT	3,687.97	Retiree Health Savings Account	GENERAL
MVCAC	2,904.00	Disease Surveillance and Testing (DART)	GENERAL
N&R PUBLICATIONS	12,937.40	Public Relations Newspaper Articles	GENERAL
NATIONWIDE TRUST COMPANY, FSB	2,400.00		GENERAL
NICK BARBIERI TRUCKING,LLC	18,397.34	Fuel and Oil	GENERAL
NORTH BAY COMMERCIAL SERVICES INC.	1,587.31	Admin Building	GENERAL
NORTH BAY COMMERCIAL SERVICES INC.	204.00	Grounds	GENERAL
NORTH BAY COMMERCIAL SERVICES INC.	5,786.73	HVAC	GENERAL
NORTH MARIN WATER DISTRICT	191.77	Hydrant Water	GENERAL
National Ice Delivery, Inc.	2,850.00	Dry Ice	GENERAL
P.G.& E.	763.87	Gas and Electricity	GENERAL
PATRICK VON ELM	1,250.00		GENERAL
PREFERRED ALLIANCE, INC.	53.00	Occupational Health Testing	GENERAL
QUADIANT LEASING USA, INC.	282.34	Postage Machine Lease	GENERAL
RECOLOGY SONOMA MARIN	395.98	Solid Waste Collection and Disposal	GENERAL
REGIONAL GOVERNMENT SERVICES	2,222.40	Other Professional Services - Human	GENERAL
RICHARD A. SANCHEZ	1,642.50	Janitorial Services	GENERAL
SACRAMENTO-YOLO MOSQUITO & VECTOR CONTRO	600.00	Fish Supplies	GENERAL
SANTA ROSA AUTO PARTS	99.86	Vehicle Maintenance	GENERAL
SCI CONSULTING GROUP	29,638.00	Assessment Management Services	GENERAL
SOL ECOLOGY, INC.	893.49	Other Professional Services	CAPITAL PROJECTS
SONOMA MEDIA INVESTMENTS, LLC	453.00	Public Relations Newspaper Articles	GENERAL
SPARK CREATIVE DESIGN	707.50	Other Outreach and Education Supplies	GENERAL
TASC	1,286.42		GENERAL
TEAMSTERS LOCAL UNION NO. 856 HEALTH AND	675.00		GENERAL
TEAMSTERS LOCAL UNION NO. 856 HEALTH AND	2,934.02	Teamsters Anthem	GENERAL
THE HARTFORD	277.20	Sentry Life and Hartford Life	GENERAL
UC DAVIS AR LOCKBOX	1,260.00	Computer Software	GENERAL
UPS	360.04	Disease Surveillance and Testing (DART)	GENERAL
US BANK	364.93	Coats, Rain Gear and Boots	GENERAL
US BANK	440.37	Other Food and Household Supplies	GENERAL
US BANK	509.42	Office Supplies	GENERAL
US BANK	32.95	Postage and Postage Supplies	GENERAL
US BANK	96.12	Presentation Supplies	GENERAL
US BANK	1,479.30	Other Outreach and Education Supplies	GENERAL
US BANK	53.17	Other Lab Supplies	GENERAL
US BANK	82.05	Field Tools	GENERAL
US BANK	157.40	YJ Field Equipment	GENERAL
US BANK	109.92	Appliances and Office Tools	GENERAL
US BANK	1,857.34	Computer Software	GENERAL
US BANK	119.88	Computer Network and Storage	GENERAL
US BANK	-1,944.70	Vehicle Maintenance	GENERAL
US BANK	107.05	Boats and Forklifts	GENERAL
US BANK	164.10	Grounds	GENERAL
US BANK	174.00	Other Memberships and Subscriptions	GENERAL
US BANK	852.84	Staff Travel	GENERAL
US BANK	1,125.00	Booth Rental	GENERAL

10/04/23
08:15:06

MARIN SONOMA MOSQUITO & VECTOR CONTROL DIST
Claim Recap by Vendor
For the Accounting Period: 8/23

Page: 3 of 3
Report ID: AP100C

Vendor	Amount	Description	Fund
VERIZON WIRELESS	3,625.61	Cell Phone Services	GENERAL
VESERIS	520.34	Wasp Freeze	GENERAL
VISION SERVICE PLAN (CA)	837.92	Vision Service Plan - Active Employees	GENERAL
WINE COUNTRY RADIO	1,430.00	Radio Advertising	GENERAL
WORTHINGTON ARCHITECTURE DESIGN	1,050.00	Other Professional Services	CAPITAL PROJECTS
Total:	514,306.19		

Objects 6000-6065

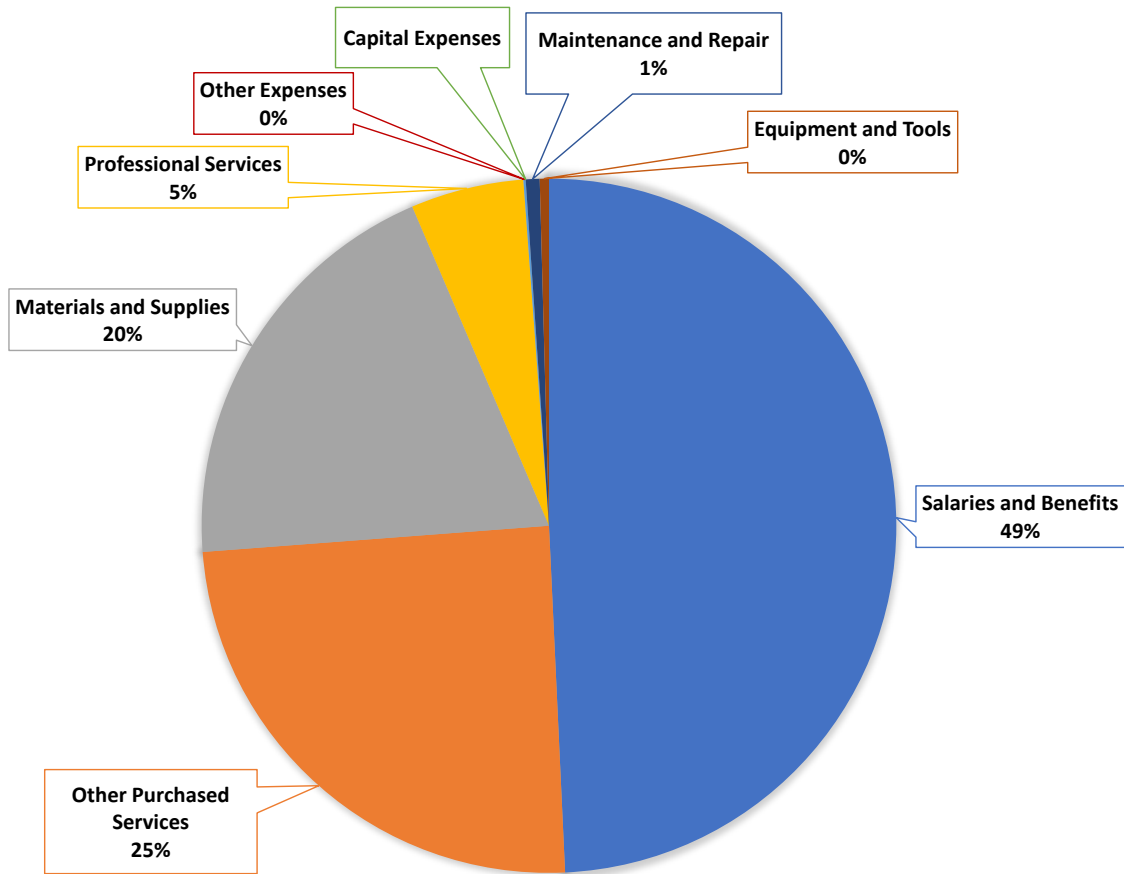
Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
6010 Salaries and Wages	320,460.91	637,520.19	4,222,384.00	4,222,384.00	3,584,863.81	15 %
6012 Marin County Emp Retirement Assoc.	3,204.84	6,409.68	37,920.00	37,920.00	31,510.32	17 %
6014 Overtime	1,956.55	1,956.55	27,500.00	27,500.00	25,543.45	7 %
6015 Seasonal Wages	28,105.50	56,162.68	366,400.00	366,400.00	310,237.32	15 %
6016 Trustee Wages	0.00	0.00	18,000.00	18,000.00	18,000.00	0 %
6022 Medicare Employer portion	4,986.33	9,900.59	66,538.00	66,538.00	56,637.41	15 %
6023 FICA (Social Security)	2,273.33	4,012.87	22,717.00	22,717.00	18,704.13	18 %
6030 Retirement - Employer Classic	48,770.80	96,624.01	624,565.00	624,565.00	527,940.99	15 %
6032 Retirement - Employer PEPRA	30,666.18	61,335.58	410,408.00	410,408.00	349,072.42	15 %
6041 Kaiser - Active Employees	47,214.34	90,982.19	688,091.00	688,091.00	597,108.81	13 %
6043 Dental - Active Employees	3,467.57	6,935.14	48,844.00	48,844.00	41,908.86	14 %
6045 Vision Service Plan - Active Employees	837.92	1,675.84	11,099.00	11,099.00	9,423.16	15 %
6047 Teamsters Anthem	2,934.02	2,934.02	20,654.00	20,654.00	17,719.98	14 %
6051 Sentry Life and Hartford Life	277.20	1,926.10	4,900.00	4,900.00	2,973.90	39 %
6053 Employee Assistance Program	0.00	0.00	2,200.00	2,200.00	2,200.00	0 %
6055 Employee Boot Allowance	514.56	831.22	7,600.00	7,600.00	6,768.78	11 %
6057 Employee Wellness Benefit	394.20	1,244.20	17,500.00	17,500.00	16,255.80	7 %
6059 State Unemployment (5.0% x 44 emp)	199.68	603.83	11,186.00	11,186.00	10,582.17	5 %
6061 Retiree Spousal - Teamsters, WHA or UH	0.00	0.00	0.00	0.00	0.00	0 %
6063 Retiree Spousal - Kaiser	0.00	0.00	0.00	0.00	0.00	0 %
6065 Retiree Medical Benefit	26,348.52	26,348.52	305,000.00	305,000.00	278,651.48	9 %
6XXX Object Group Total	522,612.45	1,007,403.21	6,913,506.00	6,913,506.00	5,906,102.79	15 %
Grand Total:	522,612.45	1,007,403.21	6,913,506.00	6,913,506.00	5,906,102.79	15 %

Monthly Budget Summary Report

August 2023

	Current Month Commitments	Year To Date Commitments	Current Appropriation	Available Appropriation	Percent Committed
Salaries and Benefits	\$526,300	\$1,014,779	\$7,086,682	\$6,071,903	14%
Other Purchased Services	26,093	505,433	1,043,779	538,346	48%
Materials and Supplies	177,628	407,109	996,100	588,991	41%
Professional Services	72,681	108,451	813,117	704,666	13%
Other Expenses	1,091	2,181	441,800	439,619	0%
Capital Expenses	0	0	293,500	293,500	0%
Maintenance and Repair	7,389	13,279	206,100	192,821	6%
Equipment and Tools	4,301	8,779	110,460	101,681	8%
	\$815,482	\$2,060,010	\$10,991,538	\$8,931,528	19%

YEAR TO DATE COMMITMENTS BY TYPE



Vendor	Amount	Description	Fund
ADAPCO, INC.	3,600.35	Drione	GENERAL
AFLAC	1,186.90		GENERAL
AG-AIR, INC.	19,769.00	Aerial Application- Helicopter	GENERAL
AIRGAS USA, LLC	105.12	Respirators	GENERAL
AT & T	136.02	AT&T	GENERAL
AUTOMATIC GATE SPECIALIST INC.	160.00	Grounds	GENERAL
BAY AREA REGIONAL TRAINING FUND	1,485.00	Employee Training	GENERAL
BEST BEST & KRIEGER, LLC.	2,191.00	Legal Counsel	GENERAL
BLACK MOUNTAIN SOFTWARE	6,845.00	Financial System Maintenance Agreement	GENERAL
CA SURVEYING & DRAFTING SUPPLY INC. SACR	3,200.00	Computer Software	GENERAL
CAGWIN & DORWARD	641.00	Landscape Services	GENERAL
CALPERS	4,523.18		GENERAL
CALPERS 457 PLAN	4,523.18		GENERAL
CAROLYN BORR	107.60	Employee Wellness Benefit	GENERAL
CENTRAL COAST SIGN AND DESIGN	813.60	Outdoor Advertising	GENERAL
CINTAS CORPORATION	2,961.61	Uniforms	GENERAL
CINTAS CORPORATION	1,090.56	COVID-19 Expenses	GENERAL
COMCAST BUSINESS	541.17	Phone System	GENERAL
COMCAST BUSINESS	276.22	Comcast	GENERAL
COUNTY OF MARIN	25,443.13	Retiree Medical Benefit	GENERAL
Connect Your Care	12.95	Other Professional Services - Human	GENERAL
FOSTER & FOSTER	2,500.00	Actuarial Studies	GENERAL
GEFA	30.00	Booth Rental	GENERAL
GREAT AMERICA FINANCIAL SERVICES	386.24	Copier Supplies	GENERAL
GREAT AMERICA FINANCIAL SERVICES	368.79	Copy Machine Lease	GENERAL
HOME DEPOT CREDIT SERVICES	32.37	Vehicle Maintenance	GENERAL
HOME DEPOT CREDIT SERVICES	8.13	ARGO Repair	GENERAL
INTERSTATE BATTERY SYSTEM	119.62	Other Field Equipment	GENERAL
INTERSTATE BATTERY SYSTEM	-40.00	Boats and Forklifts	GENERAL
INTERSTATE BATTERY SYSTEM	119.63	Mosquito Traps	GENERAL
JEFF PETERSEN	159.60	Employee Wellness Benefit	GENERAL
KAISER FOUNDATION HEALTH PLAN	7,400.00		GENERAL
KAISER FOUNDATION HEALTH PLAN	50,660.83	Kaiser - Active Employees	GENERAL
KAISER PERMANENTE - OHSS	291.00	Occupational Health Testing	GENERAL
KASEY KARINEN	500.00	Employee Wellness Benefit	GENERAL
KELLY LIEBMAN	43.14	Staff Travel	GENERAL
LA VOZ BILINGUAL NEWSPAPER	2,330.00	Public Relations Newspaper Articles	GENERAL
LIEBERT CASSIDY WHITMORE	3,250.50	Human Resources Legal Services	GENERAL
MARC NADALE	358.00	Employee Wellness Benefit	GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	40,402.64		GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	49,105.86	Retirement - Employer Classic	GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	32,090.12	Retirement - Employer PEPR	GENERAL
MARIN INDEPENDENT JOURNAL	1,720.66	Public Relations Newspaper Articles	GENERAL
MICHAEL WELLS	79.00	Staff Travel	GENERAL
MISSION SQUARE RETIREMENT	3,687.97	Retiree Health Savings Account	GENERAL
MVCAC	3,388.00	Disease Surveillance and Testing (DART)	GENERAL
NATIONWIDE TRUST COMPANY, FSB	2,400.00		GENERAL
NICK BARBIERI TRUCKING,LLC	16,478.98	Fuel and Oil	GENERAL
National Ice Delivery, Inc.	2,137.50	Dry Ice	GENERAL
P.G.& E.	608.74	Gas and Electricity	GENERAL
PAM BUTTERFIELD PT	262.50	Ergonomic Evaluation	GENERAL
PATRICK VON ELM	1,250.00		GENERAL
PREFERRED ALLIANCE, INC.	106.00	Occupational Health Testing	GENERAL

Vendor	Amount	Description	Fund
RECOLOGY SONOMA MARIN	431.99	Solid Waste Collection and Disposal	GENERAL
REGIONAL GOVERNMENT SERVICES	2,511.00	Recruitment Services	GENERAL
REGIONAL GOVERNMENT SERVICES	5,645.80	Other Professional Services - Human	GENERAL
RELIABLE AUTO GLASS	385.00	Vehicle Maintenance	GENERAL
RICHARD A. SANCHEZ	1,642.50	Janitorial Services	GENERAL
ROBERT MORTON	79.00	Staff Travel	GENERAL
SANTA ROSA AUTO PARTS	1,513.52	Vehicle Maintenance	GENERAL
SANTA ROSA FIRE EQUIPMENT, INC.	3,169.35	Fire Extinguishers	GENERAL
SARAH BROOKS	500.00	Employee Wellness Benefit	GENERAL
SEBASTOPOL BEARING & HYDRAULIC	284.70	Field Equipment	GENERAL
SHIELD BUSINESS SYSTEMS	236.66	Office Supplies	GENERAL
SILVERIA, BUICK, GMC TRUCK	65,251.20	Vehicles	CAPITAL PROJECTS
SOL ECOLOGY, INC.	1,509.24	Other Professional Services	CAPITAL PROJECTS
SONOMA MEDIA GROUP	3,502.00	Radio Advertising	GENERAL
SONOMA MEDIA INVESTMENTS, LLC	360.00	Public Relations Newspaper Articles	GENERAL
SONOMA MEDIA INVESTMENTS, LLC	206.00	Newspaper and Legal Notices	GENERAL
STERLING	1,188.09	Other Professional Services - Human	GENERAL
STROUPE PETROLEUM MAINTENANCE, INC.	1,884.11	Aboveground Tank Maintenance	GENERAL
TASC	1,286.42		GENERAL
TEAMSTERS LOCAL UNION NO. 856 HEALTH AND	1,350.00		GENERAL
TEAMSTERS LOCAL UNION NO. 856 HEALTH AND	5,868.04	Teamsters Anthem	GENERAL
UPS	394.36	Disease Surveillance and Testing (DART)	GENERAL
US BANK	114.73		GENERAL
US BANK	37.63	Personnel Truck Equipment	GENERAL
US BANK	180.66	Coats, Rain Gear and Boots	GENERAL
US BANK	72.24	Eye Wear, Wash and Eye Glass Wipes	GENERAL
US BANK	284.26	Other Clothing and Safety Supplies	GENERAL
US BANK	36.27	Food for Staff or Business Meetings	GENERAL
US BANK	44.47	Other Food and Household Supplies	GENERAL
US BANK	92.83	Office Supplies	GENERAL
US BANK	88.53	Other Outreach and Education Supplies	GENERAL
US BANK	170.38	Surveillance Supplies	GENERAL
US BANK	151.42	Other Lab Supplies	GENERAL
US BANK	520.37	Fish Supplies	GENERAL
US BANK	81.43	Ear Wear	GENERAL
US BANK	261.47	Field Tools	GENERAL
US BANK	218.40	YJ Field Equipment	GENERAL
US BANK	428.30	Computer Software	GENERAL
US BANK	301.64	Vehicle Maintenance	GENERAL
US BANK	56.90	Grounds	GENERAL
US BANK	40.00	Human Resources Legal Services	GENERAL
US BANK	-477.41	Other Professional Services	GENERAL
US BANK	14.00	Other Memberships and Subscriptions	GENERAL
US BANK	13.95	Purchase and Maintain Cell Phones	GENERAL
US BANK	820.22	Employee Training	GENERAL
US BANK	622.96	Staff Travel	GENERAL
US BANK	885.90	COVID-19 Expenses	GENERAL
VECTOR-BORNE DISEASE ACCOUNT	507.00	Employee Training	GENERAL
VERIZON WIRELESS	3,628.24	Cell Phone Services	GENERAL
VISION SERVICE PLAN (CA)	936.50	Vision Service Plan - Active Employees	GENERAL
WINE COUNTRY RADIO	2,340.00	Radio Advertising	GENERAL

Total: 413,520.68

Objects 6000-6065

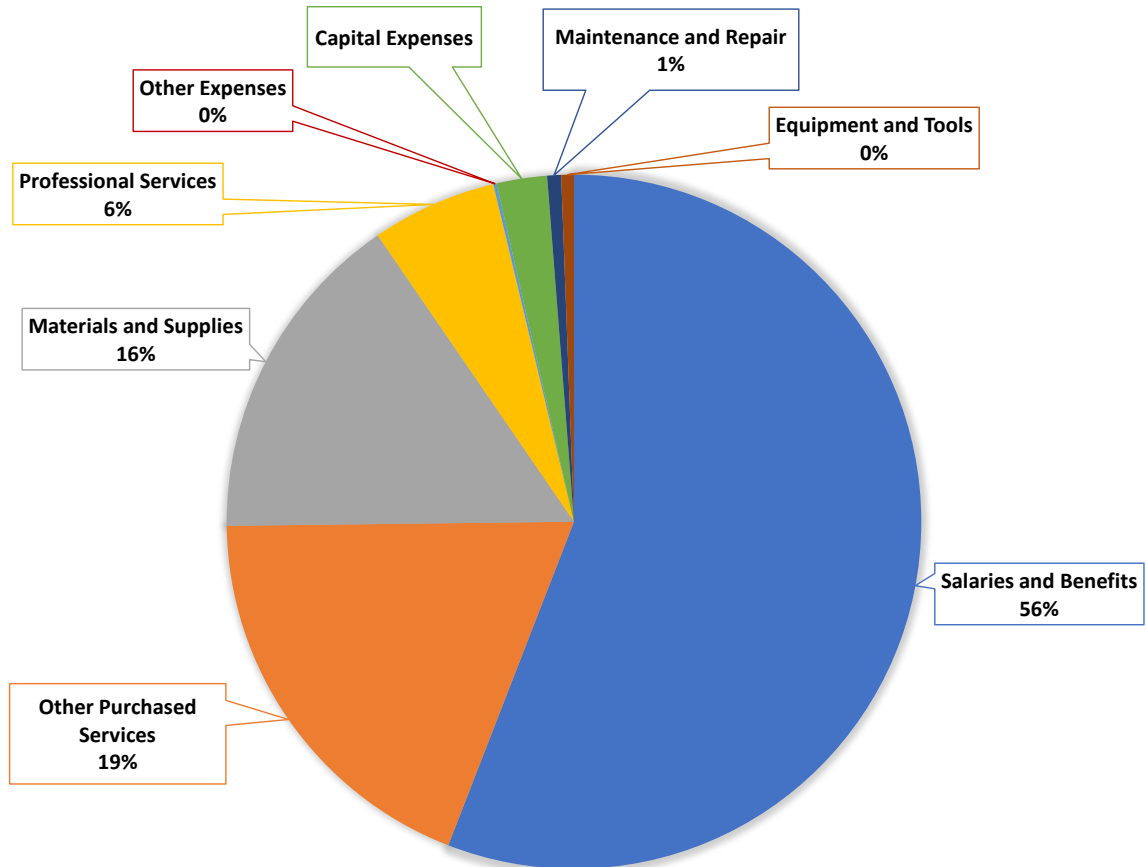
Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
6010 Salaries and Wages	328,157.34	965,677.53	4,222,384.00	4,222,384.00	3,256,706.47	23 %
6012 Marin County Emp Retirement Assoc.	3,204.84	9,614.52	37,920.00	37,920.00	28,305.48	25 %
6014 Overtime	772.16	2,728.71	27,500.00	27,500.00	24,771.29	10 %
6015 Seasonal Wages	24,275.00	80,437.68	366,400.00	366,400.00	285,962.32	22 %
6016 Trustee Wages	5,325.00	5,325.00	18,000.00	18,000.00	12,675.00	30 %
6022 Medicare Employer portion	5,099.97	15,000.56	66,538.00	66,538.00	51,537.44	23 %
6023 FICA (Social Security)	2,776.99	6,789.86	22,717.00	22,717.00	15,927.14	30 %
6030 Retirement - Employer Classic	49,105.86	145,729.87	624,565.00	624,565.00	478,835.13	23 %
6032 Retirement - Employer PEPRA	32,090.12	93,425.70	410,408.00	410,408.00	316,982.30	23 %
6041 Kaiser - Active Employees	50,660.83	141,643.02	688,091.00	688,091.00	546,447.98	21 %
6043 Dental - Active Employees	0.00	6,935.14	48,844.00	48,844.00	41,908.86	14 %
6045 Vision Service Plan - Active Employees	936.50	2,612.34	11,099.00	11,099.00	8,486.66	24 %
6047 Teamsters Anthem	5,868.04	8,802.06	20,654.00	20,654.00	11,851.94	43 %
6051 Sentry Life and Hartford Life	0.00	1,926.10	4,900.00	4,900.00	2,973.90	39 %
6053 Employee Assistance Program	0.00	0.00	2,200.00	2,200.00	2,200.00	0 %
6055 Employee Boot Allowance	0.00	831.22	7,600.00	7,600.00	6,768.78	11 %
6057 Employee Wellness Benefit	1,625.20	2,869.40	17,500.00	17,500.00	14,630.60	16 %
6059 State Unemployment (5.0% x 44 emp)	229.55	833.38	11,186.00	11,186.00	10,352.62	7 %
6061 Retiree Spousal - Teamsters, WHA or UH	0.00	0.00	0.00	0.00	0.00	0 %
6063 Retiree Spousal - Kaiser	0.00	0.00	0.00	0.00	0.00	0 %
6065 Retiree Medical Benefit	25,443.13	51,791.65	305,000.00	305,000.00	253,208.35	17 %
6XXX Object Group Total	535,570.53	1,542,973.74	6,913,506.00	6,913,506.00	5,370,532.26	22 %
Grand Total:	535,570.53	1,542,973.74	6,913,506.00	6,913,506.00	5,370,532.26	22 %

Monthly Budget Summary Report

September 2023

	Current Month Commitments	Year To Date Commitments	Current Appropriation	Available Appropriation	Percent Committed
Salaries and Benefits	\$539,259	\$1,554,038	\$7,086,682	\$5,532,644	22%
Other Purchased Services	20,417	525,850	1,043,779	517,929	50%
Materials and Supplies	27,480	434,589	996,100	561,511	44%
Professional Services	53,561	162,011	813,117	651,106	20%
Other Expenses	1,976	4,158	441,800	437,642	1%
Capital Expenses	65,251	65,251	293,500	228,249	22%
Maintenance and Repair	4,706	17,985	206,100	188,115	9%
Equipment and Tools	7,584	16,362	110,460	94,098	15%
	\$720,234	\$2,780,244	\$10,991,538	\$8,211,294	25%

YEAR TO DATE COMMITMENTS BY TYPE



101 GENERAL

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
REVENUES							
TAXES MARIN COUNTY							
4110 Current Secured	32,190				32,190	2,827,900	-2,795,710
4115 Current Unsecured						49,000	-49,000
4125 Prior Unsecured						2,500	-2,500
4130 Benefit Assessment Marin						1,143,600	-1,143,600
4135 Benefit Assessment Marin						185,600	-185,600
4150 Supplemental Taxes						71,800	-71,800
4160 RDA Residual						20,300	-20,300
Total TAXES MARIN COUNTY	32,190				32,190	4,300,700	-4,268,510
TAXES SONOMA COUNTY							
4210 Current Secured						3,431,000	-3,431,000
4215 Current Unsecured						105,000	-105,000
4220 Secured Delinquent						17,000	-17,000
4230 Benefit Assessment Sonoma						2,056,800	-2,056,800
4235 Benefit Assessment Sonoma						985,100	-985,100
4239 Delinquent Special						26,800	-26,800
4250 Sonoma Supplemental Taxes						50,000	-50,000
4260 Sonoma RDA						-92,300	92,300
Total TAXES SONOMA COUNTY						6,579,400	-6,579,400
USE OF MONEY & PROPERTY							
4310 Investment Earnings						122,700	-122,700
Total USE OF MONEY & PROP						122,700	-122,700
STATE & FEDERAL							
4410 Homeowners Property Tax						26,400	-26,400
4420 In-Lieu Tax						300	-300
4490 Other State Aid						200	-200
Total STATE & FEDERAL						26,900	-26,900
CHARGES FOR SERVICES							
4510 Miscellaneous Services	121,406				121,406	283,700	-162,294
Total CHARGES FOR SERVICE	121,406				121,406	283,700	-162,294
OTHER REVENUE							
4910 Refunds and						25,000	-25,000
4920 Insurance Refunds and	17,180				17,180	30,000	-12,820
4930 Sales of District	275				275	500	-225
Total OTHER REVENUE	17,455				17,455	55,500	-38,045
Total REVENUES	171,051				171,051	11,368,900	-11,197,849
Net Income from Operations	171,051				171,051		
Net Income	171,051	0	0	0	171,051		

101 GENERAL

Assets

Current Assets

Cash with Marin County	13,291,017.78
Cash at Exchange Bank	56,529.44
Petty Cash	350.00
Deposits with VCJPA	811,343.00
Deposits in CEPPT	1,700,000.00
Accounts Receivable	1,914,627.01
Compensated Absences - Amount to be Provided	611,109.36
Inventory	224,965.18

Total Current Assets

18,609,941.77

Total Assets

18,609,941.77

Liabilities and Equity

Current Liabilities

Other Payables	(32,267.15)
Deferred Revenue	1,880,425.72
Compensated Absences	611,109.36
Payroll Payable	23,332.04
MCERA Payable	(0.13)

Total Current Liabilities

2,482,599.84

Total Liabilities

2,482,599.84

Equity

Non-Spendable: Inventory	224,965.18
Assignment for Deposits with VCJPA	811,343.00
Assignment for No Income Period	4,246,468.00
Commitment for Public Health Emergency	1,698,587.00
Assignment for Pension Prefunding Trust	1,700,000.00
Unassigned	9,986,467.62
CURRENT YEAR INCOME/(LOSS)	(2,540,488.87)

Total Equity

16,127,341.93

Total Liabilities & Equity

18,609,941.77

301 CAPITAL PROJECTS

Assets

Current Assets

Cash with Marin County 749,524.69

Total Current Assets 749,524.69

Fixed Assets

Land 675,000.00
Structures and Improvements 6,933,689.47
Office Furniture 37,618.55
Office Equipment 416,361.89
Field Equipment 402,675.20
Vehicles 3,008,143.48
Construction in Progress 41,228.22

Total Fixed Assets 11,514,716.81

Total Assets 12,264,241.50

Liabilities and Equity

Total Liabilities

Equity

Investment in Capital Assets 11,514,716.81
Commitment for Future Capital Replacement and
Unassigned (130,730.94)
CURRENT YEAR INCOME/(LOSS) (68,703.93)

Total Equity 12,264,241.50

Total Liabilities & Equity 12,264,241.50

RESOLUTION NO. 2023/24-XX

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
MARIN/SONOMA MOSQUITO & VECTOR CONTROL DISTRICT
RECOGNIZING CERTAIN EMPLOYEES FOR THEIR DEDICATION AND LENGTH OF
SERVICE**

WHEREAS, the U.S. Bureau of Labor Statistics reports that in 2022, the median length of time that wage and salary workers had been with their current employer was 4.1 years, unchanged from the prior year; and

WHEREAS the average length of service of the District's thirty-five full-time regular hire employees is nine years and six months, with tenures ranging from a few months to 27 years; and

WHEREAS, substantial benefits accrue to the District and the communities it serves from the considerable expertise and knowledge amassed by employees with many years of experience; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Marin/Sonoma Mosquito & Vector Control District as follows:

SECTION 1. Recitals. The above recitals are incorporated as though set forth in this section.

SECTION 2. The Board recognizes, thanks, and commends the employees listed below for their dedication and years of service to the District's mission:

- **5 Years:**

Kelly Liebman – April 2018
Jared Newman – March 2018

- **15 Years:**

Steve Miller – February 2023
Dawn Williams – April 2023

- **20 Years:**

Erik Hawk – July 2022

- **25 Years:**

Nathen Reed – January 2023

SECTION 3. Effective Date. This Resolution shall take effect immediately upon its adoption.

SECTION 4. Severability. Should any provision of this Resolution, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Resolution or the application of this Resolution to any other person or circumstance and, to that end, the provisions hereof are severable.

Passed and adopted at a regular meeting of the Board of Trustees held October 11, 2023, by the following roll call vote:

	Yes	No	Abstain	Absent
Bruce Ackerman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cathy Benediktsson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gail Bloom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tamara Davis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Art Deicke	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Laurie Gallian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pamela Harlem	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susan Harvey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susan Hootkins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evan Kubota	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alison Marquiss	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shaun McCaffery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vicki Nichols	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carol Pigoni	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diana Rich	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Herb Rowland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Schulze	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Witt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aarón Zavala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richard Snyder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Totals:				

ATTEST:

APPROVED:

Diana Rich
Secretary, Board of Trustees

Richard Snyder
President, Board of Trustees

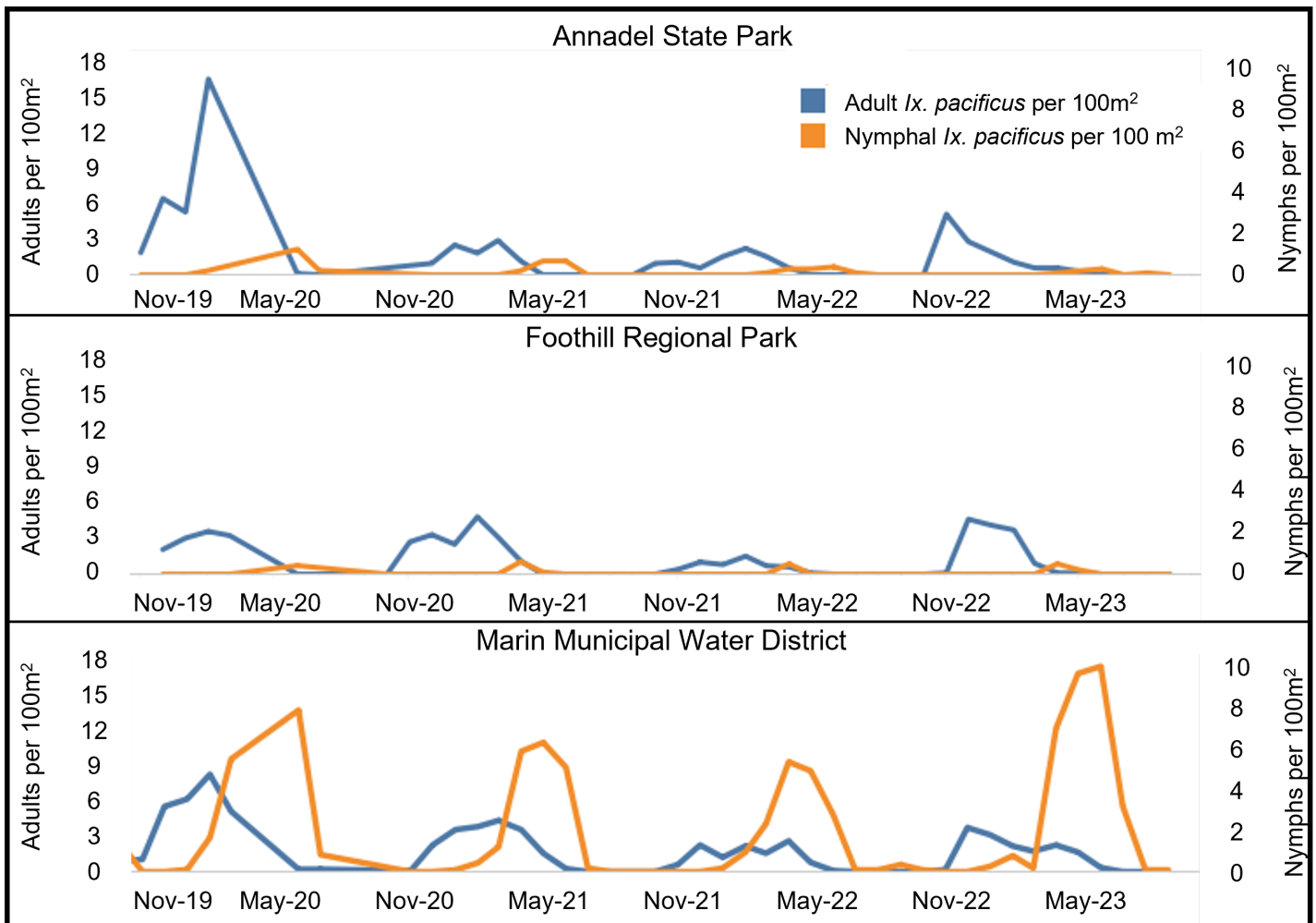


Laboratory Update

June through September 2023

Tick Surveillance

Every month, laboratory staff visit the Marin Municipal Water District (MMWD), Annadel State Park, and Foothill Regional Park. During each visit, staff drag a 1 meter by 1 meter white flannel cloth on the same pre-defined trails. They stop every 15 steps to identify, count, and record the number of ticks on the flag. These ticks are then released back into the environment. This type of sampling, recommended by the Centers for Disease Control and Prevention, allows us to see trends in tick abundance over time. Below is the abundance of adult and nymphal *Ixodes pacificus* per 100 meters squared at each visit from November 2019 through September 2023.



Additional tick surveillance occurred from June through September at Lomo Alto Open Space Preserve, Samuel P. Taylor State Park, and Tomales Bay State Park in Marin County and Annadel State Park, Armstrong Redwood State Nature Reserve, and Sugarloaf State Park in Sonoma County.



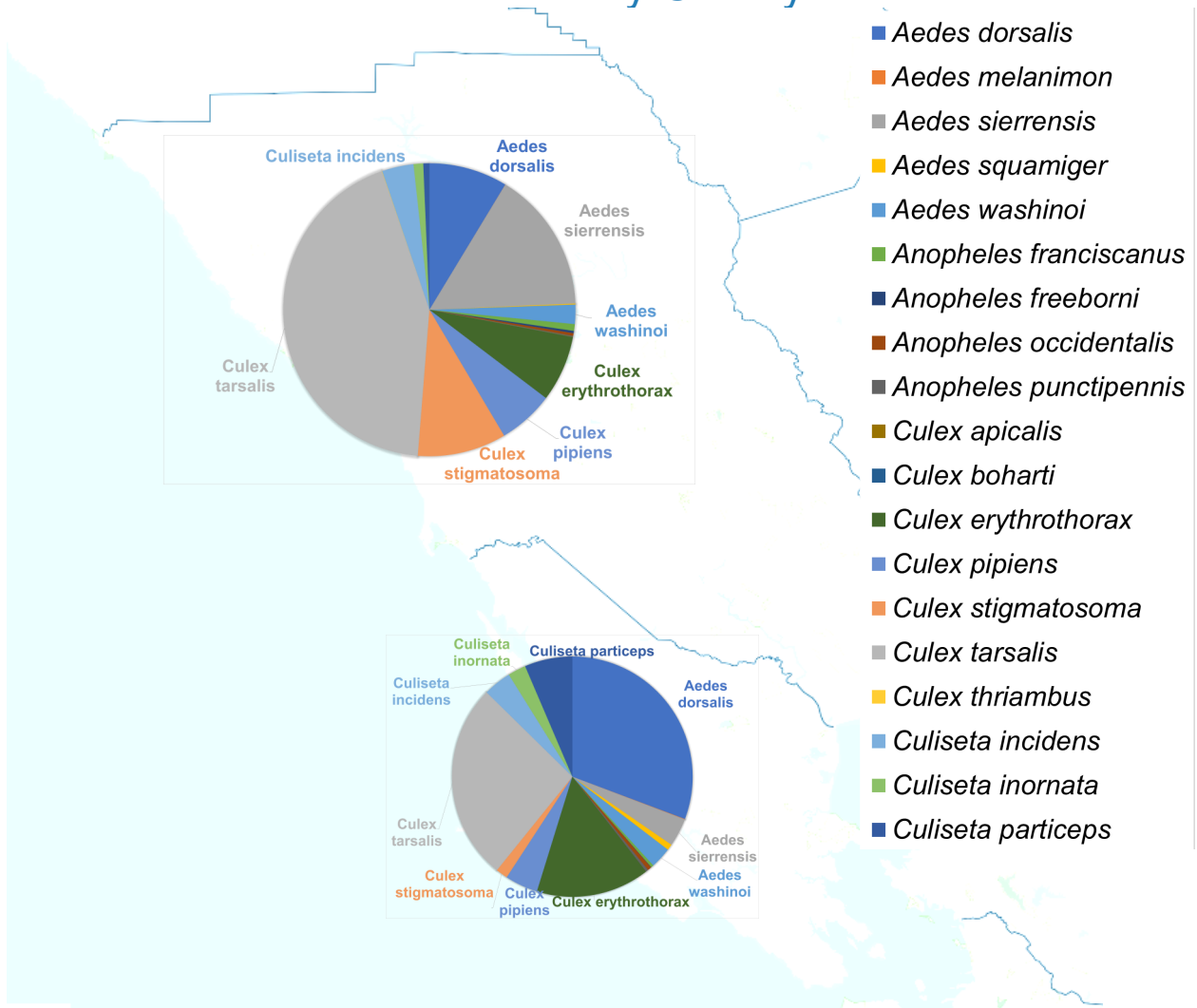
Laboratory Update

June through September 2023

Adult mosquitoes identified by lab staff

County	Trap Type	Total Traps	Total Adults
Marin	EVS	371	6,459
	Gravid	40	150
	Sentinel Trap	74	364
	Sweep Net	46	396
Sonoma	EVS	637	10,148
	Gravid	120	1,330
	Sentinel Trap	165	1,991
	Sweep Net	178	3,571

Total Adults by County





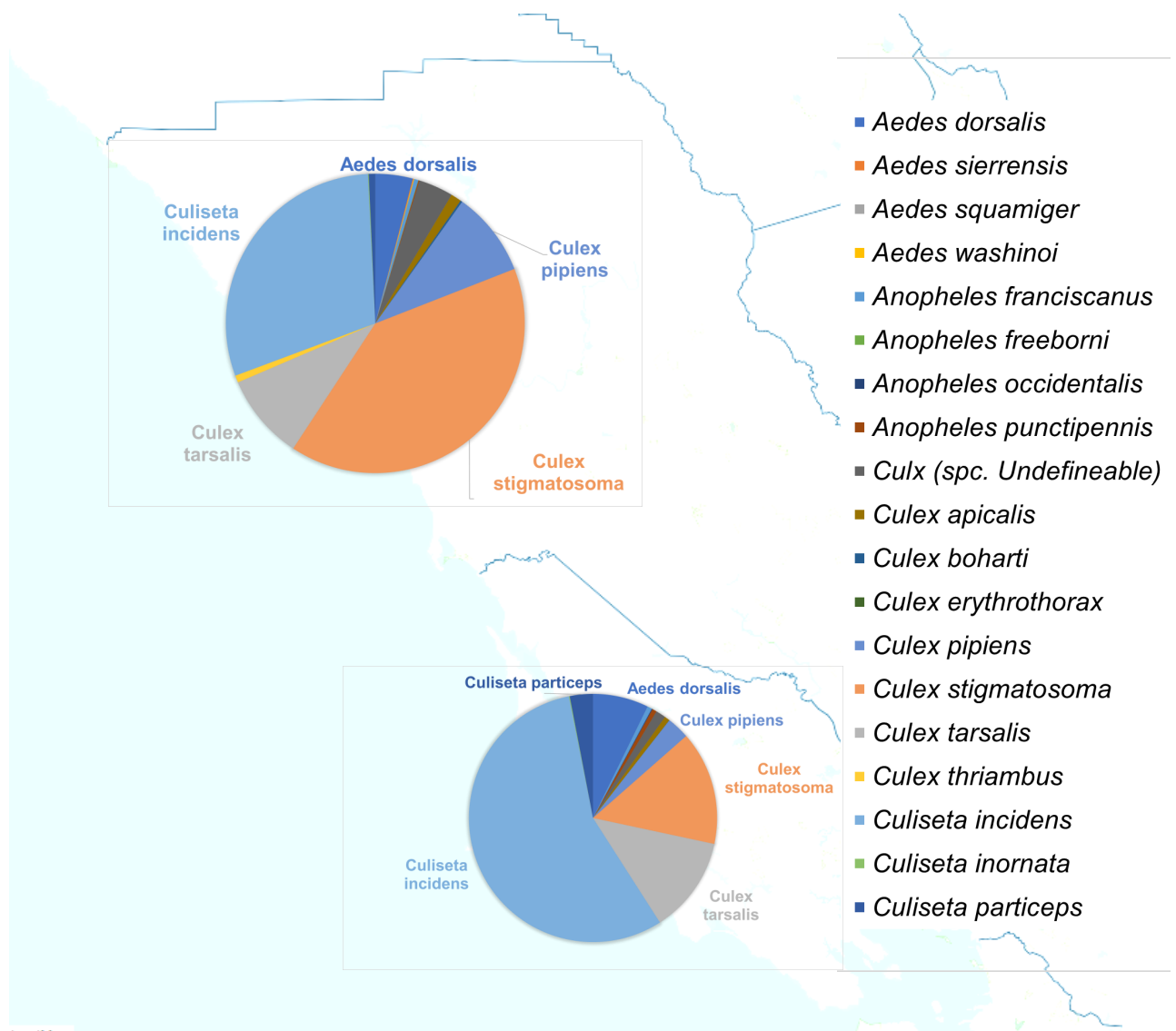
Laboratory Update

June through September 2023

Larval mosquitoes identified by lab staff

County	Total Samples	Total Larvae
Marin	1,088	16,815
Sonoma	2,250	48,547

Total Larvae by County





Laboratory Update

June through September 2023

Additional Lab Activities

- Biologist Kristen Holt and Lead Biologist (LB) Sarah Brooks continued their daily work of identifying mosquito samples, inputting data into databases, and interacting with technicians about sample results, as well as setting adult mosquito traps.
- Biologist Holt worked to determine the cause of larval die-off in two of our three mosquito colonies. After making several adjustments to the containers, environment, and feeding, it appears the problem has resolved.
- The lab welcomed a new seasonal, Cassidy Porter. She is now fully trained and a wonderful addition to the lab staff.
- SPM Liebman conducted follow-up on two WNV+ human cases; one with possible exposure in Gualala and a travel related case who lived in Novato.
- Lab staff collected 33 dead birds, of which 23 were testable, and 15 were positive. This is the most positive dead birds we have had in a single season since 2014.
- Lead Biologist Brooks coordinated additional trapping with field technicians following the discovery of several WNV+ birds and two mosquito pools.
- SPM Liebman participated in inter-agency inspections, including the follow up to an Anaplasmosis case in Marin County with the California Department of Public Health and a bed bug inspection with Sonoma County Code Enforcement and Sonoma County Environmental Health.
- SPM Liebman conducted larval and adult assays to determine the susceptibility of *Aedes dorsalis* collected from one location in Sonoma County to Altosid SR5 (larvicide), Zenivex (adulticide), and Evergreen (adulticide). These mosquitoes were susceptible to all products.
- SPM Liebman attended meetings with and provided significant feedback to Davis Arbovirus Research and Training (DART) staff and Mosquito and Vector Control Association of California (MVCAC) committees to help develop the tick portal on the VectorSurv database. The portal has been updated and should be ready to store tick surveillance data by the end of 2023.
- SPM Liebman attended the annual Society for Vector Ecology conference, which provided a number of excellent presentations about ticks, rodents, and even delusional parasitosis.

Manager's Report

- Following the preliminary studies for the facilities expansion project, the Architect produced a new conceptual design that would expand the envelope of the existing headquarters building, while retaining the single-story design. Relocating the parking spaces adjacent to the Technician's room and building into the space currently occupied by the ornamental grass lawn on the southeast-facing side of the building should add plenty of space for future needs. A new "L" shaped vehicle storage & maintenance facility would occupy currently undeveloped land in the northeast portion of the property. Forty-four new parking spaces would be created with the option of installing photovoltaic panels to charge electric vehicles owned by the District or its employees. Now we are arranging for a hydrology study and the preparation of a narrative for the state regulatory agencies.
- Unfortunately, the recruitment for a part-time Human Resources Technician did not result in the appointment of a candidate. Of the three viable candidates, two declined to be interviewed and the candidate to whom we offered the position did not accept. In part, this reflects the competitive and fast-paced nature of the current job market. Administrative Services Manager Liz Garcia and I met with the team from RGS that assisted us with the recruitment to discuss the feedback from the candidate who declined the job offer. We have launched a new recruitment, adjusting our approach to address the lessons learned.
- In recent weeks, invasive *Aedes* mosquitoes were discovered in Dixon, CA, adding Solano County to the list of counties affected.
- As of October 3rd, the balance in the District's OPEB trust account for retiree future medical benefits had declined to \$7.6M compared with \$8.1M at the start of the current quarter. This change reflects fluctuating market forces; no transfers of funds in or out were made during this period. Last year, the fund's low point was \$7.3M. Similarly, the balance of the pension prefunding trust (CEPPT) had fallen slightly to \$1.68M from its previous value of \$1.80M.
- Working with six other Bay Area mosquito districts, we are about to begin the project to prepare an Addendum to the District's Programmatic Environmental Impact Report. The project scope will include the use of drones and other technologies and is being expanded to study the potential use of a new product with a novel active ingredient for mosquito control. Formulated by a major bioscience company, the product is currently under review by State regulators.
- President Snyder advises that the Board's next meeting will be held on November 8th 2023. A poll will be circulated to select a Special Meeting date in late November or early December 2023.

- We have reached an agreement with the District's insurer about the amount of the District's expenses that will be reimbursed following the cyberattack earlier this year. Now we are working with VCJPA staff to arrange for additional reimbursement under their Property Loss program coverage. When the figures become available, we will brief the Board on the final accounting for this matter.

Assistant Manager's Report

- The Field Supervisors and Vector Control Technicians continue to work diligently on mosquito surveillance and control in tidal marshes. Populations of *Aedes dorsalis* (pale salt marsh mosquito) hatched as adults and impacted areas of Novato and rural Sonoma. Staff reacted quickly to minimize the dispersal of the mosquitoes and reduce their populations.
- Large numbers of service requests from the public and agencies continued through September for yellowjacket-related issues. Administrative and operations staff responded and provided educational information and assistance. Yellowjacket issues and service requests should begin to decline in October as fall progresses.
- The Rodent Control Specialist (RCS) has been busy assisting the public and other agencies with rat related issues. The RCS has performed several joint inspections with other agencies and assisted in remedying problematic situations.
- As noted in the Scientific Program Manager's update to the board, the laboratory staff have been busy conducting mosquito-borne disease surveillance and processing mosquito samples.
- As I write this report, 15 dead wild birds collected within the District have tested positive for West Nile virus. 13 of the positive birds were from Sonoma County, and two were from Marin County. Results from mosquito-borne disease testing also showed two West Nile virus positive mosquito samples in Sonoma County (Cloverdale and Santa Rosa). Laboratory and operations staff responded quickly to the positive results and performed focused mosquito surveillance, mosquito-borne disease surveillance, and mosquito control as necessary.
- In August and September, we welcomed two new team members to our staff. Trevor Leslie started with us as a Vector Control Technician. Trevor previously worked with us in seasonal positions in the laboratory and operations. Eric Seder is our new Source Reduction/Wastewater Specialist.

- The Field Supervisors and I have been working collaboratively to conduct mosquito surveillance and control on ranches irrigated with waste/recycled water. I have also been training the new Source Reduction/Wastewater Specialist and introducing him to agency staff and landowners. We have been finding substantial amounts of mosquito production on some properties and have been communicating with property owners and agency staff regarding irrigation practices and mosquito control.

- I continue to participate in meetings and work collaboratively with the City of Petaluma and contractors regarding the proposed floating solar array at the Ellis Creek Water Recycling Facility. I have communicated the District's suggestions and concerns pertaining to mosquito surveillance and control and employee safety. I have also voiced the District's support for the City of Petaluma's efforts to harvest renewable energy.

- We have received numerous compliments from the public regarding the excellent service provided by our regular and seasonal staff!