

Marin/Sonoma  
Mosquito & Vector Control District  
595 Helman Lane  
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**BOARD OF TRUSTEES**

**EXECUTIVE COMMITTEE MEETING**

**DATE:** Monday, December 11, 2023

**TIME:** 1:00 p.m. to 2:00 p.m.

**LOCATION:** Zoom Meeting ID: 847 0378 1795 Passcode: 075782 Click [here](#) for link  
Teleconference Option: 1-669-900-9128

*Items marked \* are enclosed attachments*

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1. **ROLL CALL**

Richard Snyder, *Chair*  
Laurie Gallian  
Carol Pigoni  
Tamara Davis  
David Witt  
Diana Rich

2. **PUBLIC TIME**

*Public Time is time provided so the public may make comment on any item **not on the agenda.***

*Please limit your comments to **three (3) minutes** per person or **twenty (20) minutes** per subject in total so that all who wish to speak can be heard.*

3.\* **NEW BUSINESS**

A. **Staff Updates:**

1. Brief Update by A.S.M. Liz Garcia on Financial and Administrative matters.
2. Brief Operational Update by Erik Hawk, Assistant Manager.
3. Update on Board committee meetings; those recently held (Recruitment, Audit, MOU), and others planned for the near future (Budget, Nomination).
4. Progress updates on various projects since the committee's prior meeting. (*Report by Phil Smith*)

5. Committee to direct staff on the next steps regarding the above items.
6. Board Meetings:
  - a. Tentative schedule of future meetings and items for consideration. (business meeting, December 13<sup>th</sup>, 2023 and January 10<sup>th</sup>, 2024)
  - b. Hybrid meeting arrangements, including satellite locations for remote participation.

**B. Consider providing an Executive Committee report to the full Board at its December 13, 2023 meeting.**

**4. OPEN TIME FOR COMMITTEE OR STAFF COMMENTS**

**5. ADJOURNMENT**